Agency

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.
NC1-29-82-2

DATE RECEIVED
June 8, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

7-23-82
Date

Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Budget Division

4. NAME OF PERSON WITH WHOM TO CONFER
Robert W. Rawlins

5. TEL. EXT.
763-5415

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
6-2-82		Departmental Records Officer

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	This schedule covers Budget Division files that are listed in GRS 5 as having a "Submit SF-115..." disposition, and thus in effect currently unscheduled. The Bureau has accumulations of these records dating back to FY 1956, and the older records are no longer needed by the division for current operations.		
1.	BUDGET ESTIMATES AND JUSTIFICATIONS FILES. Volume: 26 cubic feet. Annual accumulation: 4 cubic feet Fiscal Year 1956 to present		
	A. Bureau copy of Budget submissions to the Department of Commerce, OMB, and Congress consisting of forms and related documents together with related briefing books and budget narratives containing budget and program explanations and justifications.		
	B. Working papers, budget impact worksheets, cost statements, and background materials relating to A.		

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Service Administration
FPMR (41 CFR) 101-11.4

Request for Records Disposition Authority—Continuation

JOB NO.

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Disposition: A. Destroy 7 years after the close of the fiscal year to which the files relate (GRS 5 #2a). B. Destroy 1 year after the close of the fiscal year to which the files relate (GRS 5 #2b).		

Four copies, including original, to be submitted to the National Archives

STANDARD FORM 115-A
Revised July 1974
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4