

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-29-86-2

DATE RECEIVED

12-13-85

TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)

Department of Commerce

2. MAJOR SUBDIVISION

Bureau of the Census

3. MINOR SUBDIVISION

Geography Division

4. NAME OF PERSON WITH WHOM TO CONFER

Leonard Thompson

5. TELEPHONE EXT.

763-5415

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

**SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS**

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 1/27/86	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Leonard Thompson for</i>	D. TITLE ALLAN W. HOPKINS Census Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<p>The Master Enumeration District List (MED List) is a listing of the names of political and statistical subdivisions and related geographic codes from the state down to the county subdivision and place level. It also provides codes for unnamed areas below the county subdivision level--tracts, Enumeration Districts (EDs) and block groups, as well as population and housing total counts for most areas.</p> <p>The MED List is designed to serve two basic purposes: 1. Furnish area and place names corresponding to the geographic codes which are used on the 1970 Census summary tapes and 2. provide official population and housing unit counts for enumeration districts, block groups and other areas.</p> <p>The MED List is contained on two IBM tape reels.</p> <p>Disposition: PERMANENT. Offer to the National Archives along with the final census summary files scheduled as permanent under Job NC1-29-79-7 Item 125A ("Final Census Summary Files, public use version. PERMANENT. Transfer to NARA when 10 years old.")</p> <p>All other copies: Destroy when no longer needed for administrative use.</p>	GRS 20 Item 21	

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER

89-29-85-2

SECTION I - ACTION TAKEN

- 1. **APPROVED FOR DISPOSAL.** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.
- 2. **APPROVED FOR PERMANENT RETENTION.** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.  
  
Item 1
- 3. **DISPOSITION NOT APPROVED.** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.
- 4. **WITHDRAWN.** The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRaiser	<i>Richard S Wood</i>	1/28/86
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Kenneth F. Rosen</i>	1/28/86
CONCURRENCES	Director, NNS	<i>Wesley C. ...</i>	1/31/86
	Director, NNF	<i>Donald T. ...</i>	2-5-86

SECTION III - APPRAISER'S COMMENTS

1. Bureau of the Census, Master Enumeration District List (MED List).