

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO. **N1-29-86-1**

TO: **GENERAL SERVICES ADMINISTRATION
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED
12-13-85

1. FROM (Agency or establishment)
Department of Commerce

NOTIFICATION TO AGENCY
 In accordance with the provisions of 44 U.S.C. 330: the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Geography Division

4. NAME OF PERSON WITH WHOM TO CONFER
Leonard Thompson

5. TELEPHONE EXT.
763-5415

DATE ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 1/27/86	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Leonard Thompson for</i>	D. TITLE Allan W. Hopkins Census Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>The Geographic Base File is a map in a form that can be read by a computer. Dual Independent Map Encoding is a method of representing map features numerically for processing by computer. The GBF/DIME are computerized versions of the metropolitan map series plus street segment ranges, zip codes, and X-4 coordinate values at intersections. Each record in the files identifies a segment of a feature on a map by its node points, address, and the geographic unit identified on both sides. Records for non-street map features such as railroads, streams, and political boundaries are included. A set of nodes noted and numbered metropolitan maps corresponding to area for all areas are included.</p> <p>1 tape per SMSA (larger SMSAs require 3 to 4 reels)</p> <p>Disposition: PERMANENT. Offer to the National Archives along with the final census summary files scheduled as permanent under Job NC1-29-79-7 Item 125A ("Final Census Summary Files, public use version PERMANENT. Transfer to NARA when 10 years old.")</p> <p>All other copies: Destroy when no longer needed for administrative use.</p>	GRS 20 Item 21	

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
N1-29-86-1

SECTION I - ACTION TAKEN

1. APPROVED FOR DISPOSAL. The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

2. APPROVED FOR PERMANENT RETENTION. The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

Item 1

3. DISPOSITION NOT APPROVED. The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

4. WITHDRAWN. The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRaiser	<i>Richard E Wood</i>	3/21/86
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Kenneth F. Rossman</i>	3/25/86
CON- CURRENCES	Director NNS	<i>Mary S. Curry</i>	4/1/86
	Director NNF	<i>Daniel T. Roggen</i>	4-2-86

SECTION III - APPRAISER'S COMMENTS

- The Geographic Base File/Dual Independent Map Encoding (GBF/DIME) system is used for access to the permanently valuable Final Census Summary Files of the Bureau of the Census.

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NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)
Department of Commerce

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Geography Division

In accordance with the provisions of 44 U.S.C. 3303 the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no record are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER
Leonard Thompson

5. TELEPHONE EXT. DATE
763-5415

ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE

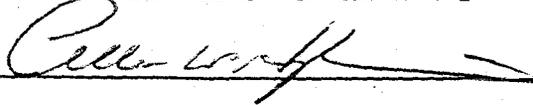
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE



7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

The Geographic Base File is a map in a form that can be read by a computer. Dual Independent Map Encoding is a method of representing map features numerically for processing by computer. The GBF/DIME are computerized versions of the metropolitan map series plus street segment address ranges, zip codes, and X-4 coordinate values at intersections. Each record in the files identifies a segment of a feature on a map by its node points, address, and the geographic unit identified on both sides. Records for non-street map features such as railroads, streams and political boundaries are included. A set of nodes noted and numbered metropolitan maps corresponding to area for all areas are included.

1 tape per SMSA (larger SMSA's require 3 to 4 tape reels).

Disposition:

1. For all files designated Permanent - offer to National Archives along with related files.
2. For all other files: Temporary - retain as long as the related files

GRS 20,
Item 21